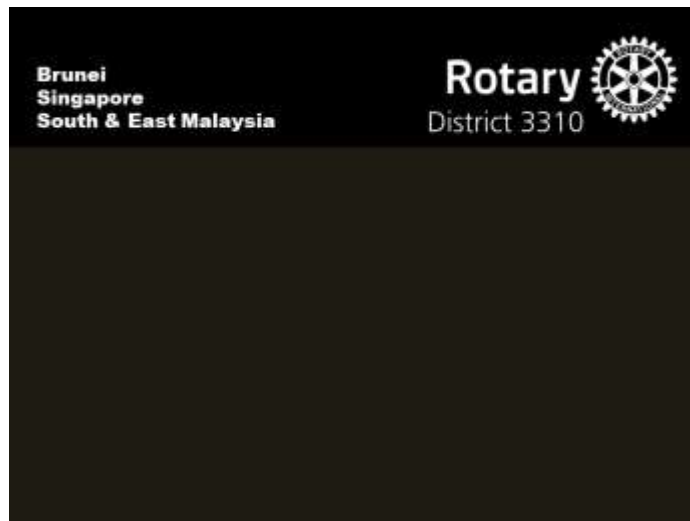


HOUSEKEEPING FOR VIRTUAL GETS & GNTS

In order for everyone to have good learning experience, it will be appreciated if the followings are observed:

1. Rename yourselves on the video image as soon as you have entered into the Zoom meeting room. The guide to renaming is as follows:
 - a. **For joint sessions:**
 - i. for DGEs: 'DGE[*district id*] [*calling name*]' i.e DGE3310 Andre
 - ii. for DGE spouse/partner program: 'S/P [*district id*] [*calling name*]' i.e S/P3310 Norzan
 - iii. for DGNs: DGN[*district id*] [*calling name*]' i.e DGN3310 Andre
 - b. **For GETS AND GNTS session:**
[*district id*] [*calling name*]' i.e 3310 Andre
 - c. **For DGE Spouse/Partner program:**
'[*district id*] [*calling name*]' i.e 3310 Norzan
2. Kindly install virtual background showing your Rotary District logo (generated using the logo template in the Brand Center) and also indicate your country name in the virtual background. The district logo colour will depend on the background colour that you will choose. So make sure that you use logo colour with good contrast against the background colour. If you need assistance, please consult your current District Public Image chair.

Example:



3. Please familiarise yourselves on how to mute your microphone when you are not speaking and know how to unmute should you wish to speak during the Q&A in the learning session. Your microphone will be automatically muted when you joined the meeting room.
4. Have a copy of your GETS or GNTS Workbook next to you and a pen.

5. Please turn on your video all the time. There will be break of 5 minutes between sessions.
6. Please use a laptop for your GETS/GNTS. Do not use a mobile phone because it gets heated very fast and not all features on the desktop are available on the mobile phone.
7. Dress code: wear an attire that you will normally wear for an in-person Rotary Institute

Wishing you a great learning experience to make you a great leader in your respective district.

PDG ANDRE SUHARTO
GNTS TEAM LEADER